

THE PERSONAL DATA PROTECTION PRINCIPLES

In

Železárny Štěpánov, spol. s r.o.

Article I.

Introductory provisions

The trading company Železárny Štěpánov, spol. s r.o., VAT ID no: CZ46992651, with their head office at Peroutkova 290/5, Brno, Postal Code 602 00, entered into the Company Register of The Regional Court of Justice in Brno, section S, rider 8659 (further referred to, alternatively, as "We"), as a personal data administrator, hereby informs you, as a user of the www.zelezarny.cz website, of the undermentioned gathering of personal data and the principles of privacy protection.

Further in the text, you will learn about, namely:

1. Which of your personal data we shall be processing;
2. The purposes of and the ways of your personal data processing;
3. To whom your personal data can possibly be forwarded;
4. The length of time during which we shall be processing your personal data and
5. What your rights are in relation to the protection of your personal data.

In case you need to have any part of the text explained, are in need of advice or want to discuss further processing of your personal data, feel free to contact us anytime at the e-mail address: info@zelezarny.cz

These personal data protection principles shall be applied similarly to other customers and suppliers of ours which are not users of our web portal, yet they are our trading partners as based on contracts concluded in the paper, non-electronic form or on the separate orders made in writing or orally.

Article II.

Processing personal data of minors

Our web site is not intended for children under 16 years of age. We do not process personal data of children under the age of 16 years.

Article III.

The scope of personal data processing

If you contact us through our website, you may be asked to fill in specific data about yourself or your company. This data may be specifically:

- a) your name and surname,
- b) trading company,
- c) your resident address or the company's head office,
- d) personal ID number and VAT ID number,
- e) phone number or
- f) e-mail address.

Article IV.

The Purpose of processing

We use the data you provide us with to contact you back and provide you with information you have asked us for or to perform a contract, i.e. the purchase of our goods. All personal data is processed in a legal and transparent manner, as the data we only ask of you is just adequate, relevant and necessary in relation to the purpose of the processing.

Aside from this, we may use your name, surname, trading company name, your resident address or the company's head office, phone number or e-mail address to keep you posted with commercial information as based on your expressed, autonomous and free consent, i.e. to inform you about developments, publications or services which we provide and which we think you might be interested in.

The provision of personal data for the purpose of a contract performance and the provision of personal data for the purpose of replying to your queries or providing information you have requested constitute our contractual requirement; failure to provide it may result in us not concluding a contract with you or not providing answers to your queries.

In addition, you are free to refuse the processing of your personal data we gather in order to keep you posted with commercial messages without any repercussions whatsoever for other mutual relations of ours. It will suffice if you send us an e-mail with the applicable request to info@zelezarny.cz or another address from which you have received our commercial communication.

Article V.

Who has got access to your personal data

Your personal data shall be processed by us as the administrator. We may forward your personal data, for the aforementioned purposes, to our subsuppliers to carry out the processing for us. Personal data can be forwarded to:

- 1.1.1. processors who provide us with server, web, cloud or IT services.

Article VI.

The duration of personal data processing

We shall be processing your personal data while we are providing you with our services or fulfilling a mutual contract, or as is necessary to perform the archiving obligations as stipulated by the legal regulations in force, such as, for instance, Act no.563/1991 of the Code, on accounting, Act no.499/2004 of the Code, on archiving and record management, Act no.133/2000 of the Code, on resident register and birth registration numbers, or Act no.235/2004 of the Code, on the value-added tax.

Article VII.

Your rights in relation to the personal data processing

You have got the following rights concerning our processing of your personal data:

- a) the right to an access to your personal data;
- b) the right to a correction;
- c) the right to erasure ("the right to be forgotten");
- d) the right to restrict the data processing;
- e) the right to raise an objection to such processing; and
- f) the right to file a complaint against the processing of your personal data.

Your rights are explained below so that you can get a clearer idea of their content.

You can assert all your rights by contacting us at our e-mail address info@zelezarny.cz.

A complaint can be filed with a supervisory body, which is The Office for Personal Data Protection (www.uoouu.cz).

The right to an access means you can ask us, at any time, for confirmation whether the personal data related to your person is or is not being processed, and if it is, then for what purposes, in what scope, to whom it is accessed, how long we shall be processing it, if you have the right to a correction, erasure, restriction of the processing or raising an objection, where we have got the personal data from and whether automatic decision-making takes place as based upon the processing of your personal data, including, as the case may be, profiling. Also, you have got the right to acquire a copy of your personal data, with the first provision being free of charge. For every additional provision of such a copy we may charge a proportional sum to compensate for the administrative costs.

The right to a correction means you can ask us, at any time, to correct or supplement your personal data, in case it is inaccurate or incomplete.

The right to erasure means we are obliged to erase your personal data if (i) it is no longer needed for the purposes it was gathered or otherwise processed, (ii) the processing is unlawful, (iii) you raise objections to the processing while no prevailant and valid reasons for the processing to take place exist, or (iv) it has been imposed on us as a legal obligation.

The right to restrict the data processing means until we have resolved any issues related to the processing of your personal data, we shall be obliged to restrict the processing of your personal data in such a way that it can only be stored and possibly used in order to determine, execute or advocate our legal claims.

The right to raise an objection means you can raise an objection to the processing of your personal data which we process for the purpose of direct marketing or our legitimate interests. If you raise an objection to the processing for the purpose of direct marketing, your personal data shall be processed for that purpose no longer.

These personal data protection principles shall become effective on May 25, 2018.



Ing. David Matoušek
Company CEO